



# Lee County Claims Committee Minutes

Lee County, Illinois

Feb 22, 2023 at 9:00 AM CST

Old Lee County Courthouse, Third Floor Committee Room, 112 E 2nd St  
Dixon, IL 61021

I. Call to Order

Meeting was called to order at 9:00 a.m., by Chair Mike Zeman.

II. Committee Member Roll Call: Chair Mike Zeman, Nancy Naylor, Angie Shippert, and alternate Chris Robertson.

Mike Zeman, Nancy Naylor, and Angie Shippert attended in person. Alternate Chris Robertson did not attend the meeting.

III. Meeting Attendees and Visitors

Becky Brenner (Board Secretary) was present in person.

IV. Approval of the Minutes from the Previous Meeting (February 8, 2023)

Minutes from the February 8, 2023, Lee County Claims Committee Meeting were approved as presented without modification.

V. Review and Approval of Bi-Weekly Claims

Angie Shippert logged into miViewPoint and initiated the review of 42 claims in the queue. One claim was rejected back to the department because a wrong line-item numbers was used. The correction was made during the meeting and the claim was approved. The committee forwarded all claim invoices to the Full County Board for ratification.

VI. Old Business

A. Review of Claims Procedures

No changes were discussed regarding the current review of claims.

VII. New Business

There were no items under New Business.

VIII. Executive Session

There was no request for an Executive Session.

IX. Adjournment

**Motion** to adjourn at 10:00 a.m. **Moved** by Nancy Naylor. **Second** by Angie Shippert. **Motion** passed unanimously by voice vote.

The next Lee County Claims Committee Meeting is scheduled for  
9:00 a.m., on Wednesday, March 8, 2023.